



U.S. Department of State
SPECIAL ISSUANCE PASSPORT APPLICATION NO-FEE TRANSMITTAL

| | | | | |
|--|-----------------------------------|--------------------------|---|---------------------|
| Facility Identification Number <i>(Non-State Only)</i> | Name of Facility or Consular Post | Date <i>(mm-dd-yyyy)</i> | (Check one) <input type="checkbox"/> Routine <input type="checkbox"/> Expedite | Form _____ of _____ |
|--|-----------------------------------|--------------------------|---|---------------------|

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|---|------------------------------------|---------------------------------|
| Name of Acceptance Agent (AA) - <i>(Non-State Only)</i> | Telephone Number of AA or ACS Unit | Email Address of AA or ACS Unit |
|---|------------------------------------|---------------------------------|

| Entry Number | Applicant's Name (Please Print or Type) | Date of Birth (mm-dd-yyyy) | Type of Passport Requested | | | | | DD Form 1056 Included | Authorization Memo Included | *Travel Authorization | Request for PPT Service DS-1640 |
|--------------|--|-------------------------------|----------------------------|----------|---------|----------------|-----------------------------|-----------------------|-----------------------------|-----------------------|---------------------------------|
| | | | Diplomatic | Official | Service | No-Fee Regular | Tourist DoD/FED (Exception) | | | | |
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| Stamp or Seal of AA or Consular Officer <i>(if available)</i> | Prepared by | Total # of Applications Included |
| | <input type="checkbox"/> By checking this box, I, _____, certify that I am the individual submitting this document. | Date <i>(mm-dd-yyyy)</i> |
| | Transmittal Tracking or Delivery Confirmation Number | |

DS-7691
06-2017

CONSULAR OFFICERS - THIS TRANSMITTAL FORM IS TO BE INCLUDED IN THE ENVELOPE WITH THE TRACKING NUMBER LISTED ABOVE WHEN MAILING OR OTHERWISE DELIVERING SPECIAL ISSUANCE PASSPORT APPLICATIONS.
ACCEPTANCE AGENTS (AA) - PLEASE FOLLOW THE ABOVE INSTRUCTIONS AND RETAIN A COPY OF THIS TRANSMITTAL FORM FOR AT LEAST 24 MONTHS FOR YOUR RECORDS IN ACCORDANCE WITH THE PASSPORT AGENT'S REFERENCE GUIDE.
 * FOR THE DEPARTMENT OF STATE - TM-FOUR. FOR ALL OTHER FEDERAL AGENCIES INCLUDING THE DEPARTMENT OF DEFENSE - PERMANENT CHANGE OF STATION (PCS) ORDERS.