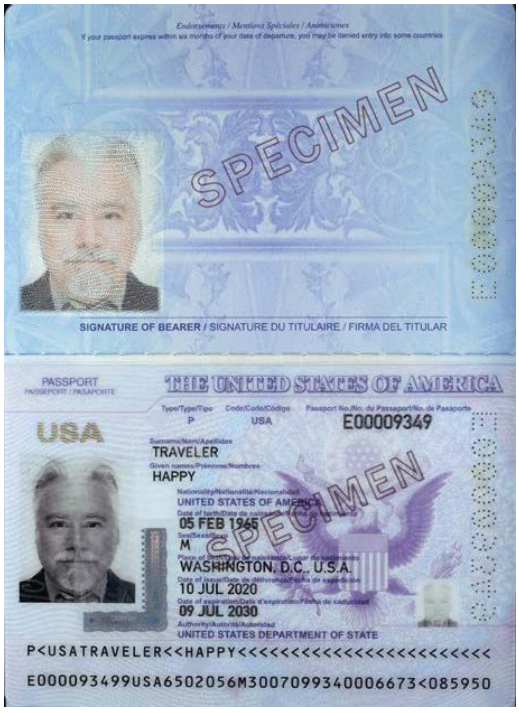
Deployment Movement Memorandum Roster Example

Applicant Number	Last Name	First Name	Middle Name	Rank	Date of Birth	Initial/Renewal Request	Passport Number	Issue Date	Expiration Date	Countries to be traveled
1	Snuffy	Joe	John	SPC	23-Mar-98	INITIAL	N/A	N/A	N/A	Egypt
2	Smith	James	Mark	MSgt	8-Oct-85	RENEWAL	A1234567	16-Mar-23	15-Mar-28	Morocco
3	Stone	Sarah	Elizabeth	GS-12	29-Feb-72	RENEWAL	61234567	20-May-15	19-May-19	UNITED KINGDOM
4										
5										
6										
7										
8										
9										
10										

Column 1 - the number of applicants for this request
Column 2 - the applicants last name
Column 3 - the applicants first name
Column 4 - the applicants middle name
Column 5 - the applicants rank (eg. MSgt, LT COL)
Column 6 - the applicants date of birth (DD-MMM-YY)
Column 7 - Whether the request is for an initial passport or a passport renewal
Column 8 - If this is a renewal include passport number
Column 9 - The date the passport was issued
Column 10 - The date the passport expires
Column 11 - The country the traveler will be TDY (eg. Egypt)



<-- Passport Number

<--Date of Birth

<-- Passport Issue Date
<-- Passport Expiration Date